



Teacher Checklist

START EARLY!

Students should begin planning their science fair projects at the beginning of the school year or even at the end of a school year so that they can work over the summer.

Participate in a school science fair.

- Follow guidelines for your school, but if your students are considering entry into a local Intel ISEF-affiliated fair, you must comply with International Rules as well.
- Work with your school science fair coordinator to avoid conflicts between dates for your school fair and the local affiliated Intel ISEF fair.

Participate in a local Intel ISEF-affiliated fair

1. Contact the fair to learn about possible workshops or clinics and encourage students and parents to attend.
2. Prepare a student timeline with key dates.
3. Encourage students to select a topic for their research project and direct them to research sources.
4. Approve projects and direct students to fill out a research plan. Research plans must be submitted and approved prior to the start of the project. Refer to the Intel ISEF student handbook for forms and guidelines.
5. Review judging expectations with your students. Let them know how their projects will be evaluated.
6. If possible, schedule time with your science fair coordinator for students to work on their project boards after school. Recruit parent volunteers to help with project completion at after school sessions.
7. Hold a classroom science fair to help students practice their project presentations and to polish and edit their project.
8. Compete at your local Intel ISEF-affiliated fair. Celebrate your student's accomplishments.
9. If a project is selected for the Intel ISEF, help your student(s) polish their presentations before heading to the Intel ISEF.